Kerala Gazette No. 11 dated 13th March 1979
PART III

NOTIFICATION

No. M3-9366/74. *6th February* 1979.

In exercise of the powers conferred by clause (bb) of subsection (1) of Section 69 of the Registration Act, 1908 (Central Act XVI of 1908) as in force in the State of Kerala the Inspector General of Registration hereby makes the following amendments to the Kerala Document Writers' Licence Rules, 1960, with the approval of Government as required by sub section (2) of the said section, namely:—

AMENDMENTS

1. *Short title and commencement.*—(i) These rules may be called the Kerala Document Writers' Licence (Amendment) Rules, 1978.

(ii) They shall come into force at once.

2. In rule 10 of the Kerala Document Writers' Licence Rules, 1960 (hereinafter referred to as the said rules), in sub-rule (2), the word "New" in both the places where they occur shall be omitted.

3. For Form C, and Form D of the said rules, the following Forms shall respectively be substituted, namely:—

FORM C
(*See* Rule 10)
(State Emblem)

GOVERNMENT OF KERALA

Registration Department

DOCUMENT WRITERS' LICENCE

(Issued under rule 10 of the Kerala Document Writers' Licence Rules, 1960)

Name of Licensee ....

Passport size photograph of licensee

(To be attested over by the Sub Registrar through whom licence is issued).

Signature of the license holder :
(To be signed as soon as license is received)
(To be attested by Sub Registrar)

Name of the Sub Registrar, attested the photograph and signature :
(Seal of the Sub Registry Office)

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DOCUMENT WRITERS' LICENCE

Number of Licence :

Name of Document Writer :

Address :

The aforesaid ....
having passed the prescribed test/exempted from the test and having made the necessary declaration is hereby authorised to practice as a Document Writer attached to the Sub Registry Office ....Registration District .... Kerala State.

Dated the *day of* 197

Office of the Inspector General of Registration, Trivandrum (Seal)

(Signature)
Inspector General of Registration

Date of renewal	The period for which renewed	Fee paid	Signature, Designation and seal of the licensing authority
(1)	(2)	(3)	(4)

Conditions

(a) The licensee shall abide by the rules relating to the licensing of Document Writers.

(b) He shall not demand or receive any fees in excess of the amount specified in the schedule of fees appended to the rules issued, for the service rendered by him as a Document Writer.

(c) He shall exhibit the schedule of fees in a conspicious place in his office in the regional language.

(d) He shall maintain the registers, receipt books and other records prescribed by the rules to be maintained or required to be maintained by the Licensing Authority from time to time.

(e) He shall not demand or accept any sum from parties in the name of any person or persons connected with the Registration Offices.

(f) He shall render true and correct accounts of the money he receives from the parties and issue receipts in acknowledgements of money so received.

(g) He shall instruct the parties or their duly authorised agents or holders of powers of attorney to present documents or petitions and to pay the fees themselves direct to the registering officers and not through any other agency.

(h) He shall write or cause to be written documents legibly and in accordance with the instructions that may be issued, from time to time, by the Licensing Authority.

(i) He shall write or cause to be written documents carefully, properly and in clear and unambigous terms.

(j) He shall obey any directions that may, from time to time, be issued by the Licensing Authority regarding the preparation or transcription of documents for registration.

(k) He shall be liable to produce on demand by the competent authorities his license, registers, receipts, books etc. maintained by him for inspection.

Note.—The license will be liable to suspension or cancellation for breach of any of the above conditions.

FORM D

(*See* Rule 10)

(State Emblem)

GOVERNMENT OF KERALA

Registration Department

SCRIBES LICENSE

(Issued under rule 10 of the Kerala Document Writers' License Rules, 1960)

Name of Licensee ....

Passport size photograph of licensee.

(To be attested over by the Sub Registrar through whom license is issued)

Signature of the license holder :

(To be signed as soon as license is received)

(To be attested by Sub Registrar)

Name of the Sub Registrar attesting the photograph and signature

(Seal of the Sub Registry Office)

SCRIBE'S LICENSE

Number of License :
Name of scribe :
Address :

The aforesaid ....
having passed the prescribed test/exempted from the test and having made the necessary declaration is hereby authorised to practice as a scribe attached to the Sub Registry Office ....Registration District ....Kerala State.

Dated the *day of* 197 .

Office of the Inspector
General of Registration,
Trivandrum
(Seal)

(Signature)
Inspector General of
Registration

Date of renewal	The period for which renewed	Fee paid	Signature, Designation and seal of the Licensing Authority
(1)	(2)	(3)	(4)

Conditions

(a) The Licensee shall abide by the rules relating to the licensing of Scribe.

(b) He shall not demand or receive any fee in excess of the amount specified in the schedule of fees appended to the Kerala Document Writers Rules, 1960 for the Service rendered by him as a Scribe.

(c) He shall not demand or accept any sum from parties in the name of any person or persons connected with the Registration Office.

(d) He shall transcribe documents legibly, neatly and correctly and in accordance with the directions that may, from time to time, be issued by the Licensing Authority.

(e) He shall instruct the parties or their duly authorised agents or holders of powers of attorney to present documents or petitions and pay the fees themselves direct to the registering officer and not through any other agency.

Note.—The license will be liable to suspension or cancellation for breach of any of the above conditions.

Trivandrum.

(Sd.)
Inspector General of Registration.